



BASE CAMP

Meeting, Event, &
Facility Offerings



Business Meetings, Lunches, Speakers, Mitzvahs, and More!



ExploreBaseCamp.org | 612.261.2301 | Fort Snelling, MN

WELCOME TO BASE CAMP

Base Camp is one of the most unique places in the Twin Cities that you can hold an event or meeting. Located between both metro areas, minutes from MSP airport and next to Fort Snelling, the space is easily accessible from all areas.

The campus has multiple facility options to host groups of 10-800 people. Our onsite experiential learning facilities provide the options to add climbing, teamwork games, ropes courses, archery and much more to your event if you wish.

Base Camp is owned and operated by Northern Star Scouting, and the campus was built for the community, to Inspire Active Learning in all youth in the community. Your facility rental will be a support our efforts to provide experiential learning for over 20,000 young people a year!

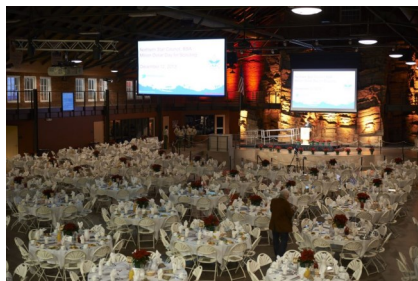
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The Historic Cavalry Drill Hall

Full Facility Rental

The TeamBuilding Center is a large, flexible space with endless options for set-up and activities. The space has been utilized for mitzvahs, fundraising dinners, all staff meetings, overnights, corporate & family picnics, swing dances, and much more. Seating is available onsite for 160 people, and staging and or rental items can be brought in to increase capacity up to 800 people.



Hourly Rates (min 3 hrs)	Scout Group	Community Youth Group	Private Event Youth Group	Non-Profit Adult Group	Other Adult Group
Monday-Thursday	\$100	\$160	\$220	\$250	\$410
Friday-Saturday	\$150	\$220	\$285	\$325	\$575
Sunday	\$130	\$200	\$260	\$300	\$500

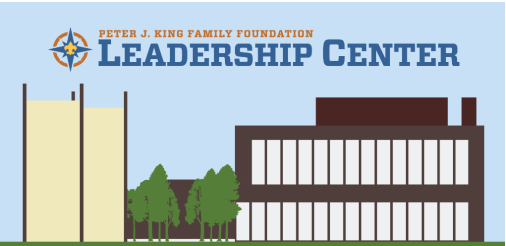


Additional Services

If you are looking for a youth party or event, please find our youth packages and pricing at www.ExploreBaseCamp.org. When the full facility is rented, our experiential programming can be added to your event at an hourly rate based on staffing levels. All other additional services available are listed on page 9.

Hourly extra staff rates

Scout Group	Community Youth Group	Private Event Youth Group	Non-Profit Adult Group	Other Adult Group
\$20	\$20	\$25	\$25	\$35



Leadership Center

Slate Building

The Staley and Hatfield Conference Rooms are equipped to handle small meetings or conferences. Both rooms are equipped for presentations and provide seating for up to 14 people. With a glass wall on one-side, you can either enjoy a beautiful view of the courtyard or close the shades for privacy.

Staley Conference Room

- 14 person capacity
- 1 arrangement option
- Monitor with AV hook up
- White board wall
- Conference phone available



Hatfield Conference Room

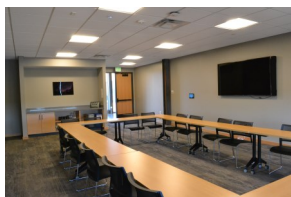
- 14 person capacity
- Limited arrangement options
- Monitor with AV hook up



	Scout Group/ Youth Group	Non-profit Adult group	Adult Group
Hourly Rate	\$17	\$20	\$30

Dietz Conference Rooms

Mississippi & Minnesota Rooms



The Dietz conference rooms can hold larger groups & can be combined to seat more people or provide breakout options.

- 20-24 person capacity
- Multiple arrangement options
- Monitor with AV hook up
- Conference phone available in MN room only

	Scout Group/ Youth Group	Non-profit Adult group	Adult Group
Hourly Rate	\$20	\$24	\$32

Full Dietz Conference Room



- 40-60 person capacity
- Multiple arrangement options
- Monitor with AV hook up
- Sound system with hearing loop
- Microphones available

	Scout Group/ Youth Group	Non-profit Adult group	Adult Group
Hourly Rate	\$24	\$30	\$50

Page Community Rooms

The Page Community Rooms were created for community meetings and events. Three large meeting rooms can be combined or separated in multiple ways to meet a variety of needs. This space has its own entrance to the building, allowing a space for guests to check-in or spread out into the gallery area as needed. The full space has available AV with microphones and a hearing loop system. When all three rooms are combined there is also an option for large group conference calling/listening.



All Three Page Rooms



	Scout Group/ Youth Group	Non-profit Adult group	Adult Group
Hourly Rate	\$65	\$75	\$125

- 80-150 person capacity
- Multiple arrangement options
- Monitor with AV hook up & sound system
- White board
- Conference phone available

Two Page Rooms

	Scout Group/ Youth Group	Non-profit Adult group	Adult Group
Hourly Rate	\$50	\$55	\$90

- 48-60 person capacity
- Multiple arrangement options
- Monitor with AV hook up
- White board
- Access to catering kitchen available

Page Community Rooms

Page Room A



- 24-30 person capacity
- Multiple arrangement options
- Monitor with AV hook up
- White board
- Conference phone available
- Access to catering kitchen available

Page Room B



- 24-30 person capacity
- Multiple arrangement options
- Monitor with AV hook up
- White board

Page Room C



- 24-30 person capacity
- Multiple arrangement options
- Monitor with AV hook up
- White board

	Scout Group/ Youth Group	Non-profit Adult group	Adult Group
Hourly Rate	\$25	\$30	\$45

Kitchen Add-on to Page A	Scout Group/ Youth Group	Non-profit Adult group	Adult Group
	\$25	\$25	\$25

Weekes Fireside Commons



The Fireside Commons space is a unique place to hold a dinner, speaker or reception. This multi level space has full glass windows with views of the whole campus, a wood burning fire-place and an outdoor patio overlooking the courtyard.



The commons space is available for rentals on weekdays after 6:00 PM, Saturdays after 3:00 PM and all day on Sundays.

Johnson Courtyard



The outdoor courtyard is a beautiful space to hold a ceremony, reception or small gathering. Seating can be brought in for up to 50 people on the brick patio, and a gas fire pit can add ambiance to any event.



Rental of this space includes access to indoor bathrooms and areas for food set-up as well as a weather back-up space for up to 40 people inside.

	Scout Group/ Youth Group	Non-profit Adult group	Adult Group
Hourly Rate	\$25	\$30	\$50



Additional Services

Add any of these services or programs to your event to compliment the day

Experiential Programming: Interactive, fun programs can be added to your meeting or event. Compliment your meeting with an inspiring activity such as climbing, a ropes course or archery. Break up the middle of an event with fun team building games!

Cost: Varies by program. Please see our Adult Program Catalog at www.ExploreBaseCamp.org for options and pricing.

Extra Staff Support: All facility rentals include one Base Camp Guide in the rental price. This person will check your group in, support you as needed throughout the event and help clean up afterward. If you require additional staff support, it can be added for food service help, parking lot and directional help, registration or other needs. **Cost: \$25/staff/hour**

AV Support: We can accommodate more complex needs like: hooking AV equipment into our systems, live video or video recording, large group video, conference calling, or web broadcasts in many cases—please contact us to discuss your needs prior to booking.

Cost: Varies based on needs and accommodations

Catering & Food Service: Groups may bring in their own food, order food, or cater through a vendor on our preferred vendor list at no extra charge. Base Camp will handle your catering if you choose, through one of our preferred vendors. **Cost: Catering total plus 10%**

Commons Fireplace: Rentals using the Weekes Fireside Commons may add a real wood burning fire.

Cost: \$50 for first fire lighting, \$20/additional hours kept lit.

Extended Hours: Additional fees are required for events or meetings that need to operate outside the hours of 7:00 AM— 9:00 PM. **Cost: \$50/hour**



Requirements & Policies

RESERVATIONS: Room rental reservations can be booked 11 months in advance. Reservations must be booked at least 14 days prior to a requested event date.

PROHIBITED ITEMS: The following items are not allowed as part of any event or program on Base Camp property:

- Alcohol
- Tobacco Products
- Balloons (latex and mylar balloons are not allowed on Base Camp Property inside or outside buildings)

DEPOSITS: 50% of the facility fee is required upon making a reservation. Checks (made payable to Northern Star Scouting) or credit card payments made over the phone (VISA, MasterCard, Discover) are accepted. This deposit will be forfeited if reservation is cancelled. However, it is transferrable to another date if rescheduled at least three weeks in advance.

REMAINING PAYMENTS: The remaining balance (remaining 50% of facility fee and any additional fees added onto event or meeting) is due upon arrival at Base Camp by credit card, cash or check.

CANCELLATIONS: Scheduled meetings or events cancelled at least three weeks in advance can transfer the deposit to a new date. Scheduled programs cancelled less than three weeks in advance will forfeit the non-refundable deposits paid.



Booking A Reservation

Booking a room or full facility rental reservation at Base Camp requires a few easy steps:

- Confirm your facility and program needs with a Base Camp staff member. By calling 612-261-2301 or emailing BaseCamp@northernstar.org.
- If you require a tour, or phone discussion to discuss your needs prior to booking, you can schedule that appointment and get more information by calling 612-261-2301 or emailing BaseCamp@northernstar.org.
- Complete a full facility or room rental request form and email or send into our office with deposit payment. Forms can be downloaded at: www.ExploreBaseCamp.org/forms.



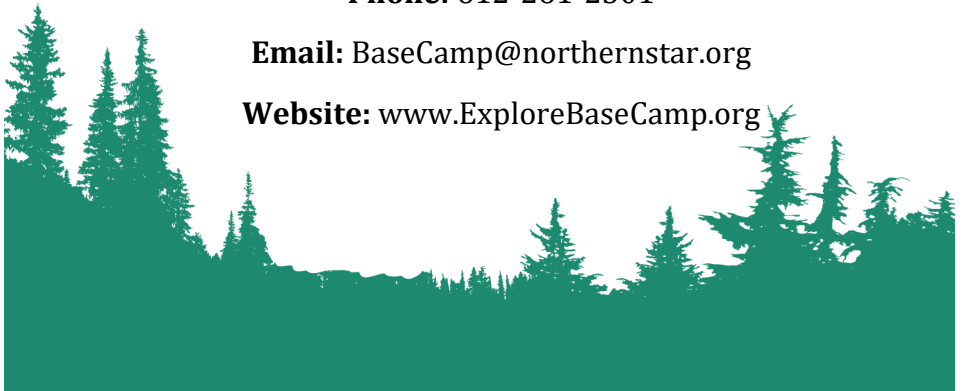
Contact Us

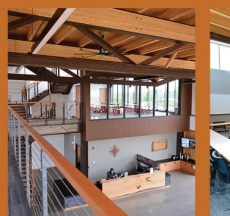
Address: 6202 Bloomington Road, Fort Snelling MN 55111

Phone: 612-261-2301

Email: BaseCamp@northernstar.org

Website: www.ExploreBaseCamp.org





**2 Buildings
1 Campus
Endless
Options**

Parties, Celebrations, Conventions



@ExploreBaseCamp



612.261.2301



**6202 Bloomington Rd
Fort Snelling, MN 55111**

ExploreBaseCamp.org